

Letter of Understanding

Our pharmacists are entitled to take uninterrupted rest/meal breaks. In order to maintain a fair and reasonable work environment and in recognition of the important contributions of each member of our team, it is imperative that this policy be applied equitably and consistently to all pharmacists.

That said, pharmacists are entitled to one fifteen (15) minute meal/rest break for every four(4) continuous hours worked.

(i) The pharmacist will remain on the premises to enable the prescription area to remain open. The premises is defined by remaining within the confines of the building.

(ii) If two (2) pharmacists are on duty, meal/rest breaks should be taken during overlap in order to keep the pharmacy open and provide services to our customers.

(iii) When no pharmacist is in the pharmacy, but the supervising pharmacist remains in the building, the pharmacy technician(s) or pharmacy technician(s)-in-training may perform pharmacy functions as outlined below at the discretion of the pharmacist, provided no prescription product leaves the pharmacy until the pharmacist returns and authorizes the release.

- (A) Prescription preparation – retrieving the product from stock, counting, pouring, reconstituting, placing the product in prescription container, and affixing the label.
- (B) Prescription input – making computer entries for new or refill prescriptions, provided the pharmacist meets DUR obligations.
- (C) Prescription refill authorizations – contacting the practitioner's office and obtaining refill authorizations for any prescription provided there are no changes in the prescription order.

(iv) The pharmacist may not combine their fifteen (15) minute meal/rest break unless overlap allows them to do so.

(v) The break shall remain uninterrupted except in the event that the absence of the pharmacist may cause a negative impact on the health, safety, and welfare of the patient. Examples of a negative impact include, but are not limited to, (a) an emergency prescription is called in from a physician that cannot be called in later; (b) the filling of an emergency prescription; (c) the patient warrants counseling that cannot wait.

(vi) If the pharmacist is scheduled to take an unpaid lunch break, the above referenced expectations still apply.

Union

Date

Employer

Date